

Position: Compensation Analyst

Term: 6 to 8 months, starting April 2018

The Wynford Group is a Canadian management consulting firm that provides HR solutions to help organizations adapt to changing business environments. The Wynford Group has been conducting national compensation surveys for over 20 years and is committed to providing innovative total rewards solutions to its clients.

We are seeking a full-time Compensation Analyst for a 6 to 8 month term (temporary to permanent opportunity exists) with strong analytical and customer service skills. We offer a team-oriented and social working environment, with a variety of challenging tasks, as well as opportunities for learning and development.

Duties include, but are not limited to:

- Utilizing various custom software programs to process and analyze statistical data
- Generating reports, charts and graphs to establish trends in the market place
- Liaising with clients and other consultants
- Conducting industry research for custom projects

Competencies:

- Post-secondary education in business, math or economics
- Proficient knowledge of the Microsoft Office Suite, specifically in Excel
- Strong analytical and problem-solving skills
- Attention to detail
- Motivated self-starter with strong customer service skills
- Ability to multi-task and thrive in a fast-paced environment

The Wynford Group offers competitive salaries and benefits in a flexible work environment. Interested candidates are encouraged to submit their cover letter and resume to careers@wynfordgroup.com.

All applications are treated as strictly confidential. We thank all candidates for applying; however, ONLY those candidates selected for interviews will be contacted.